

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
BOARD MEETING
EAST BANK BOARD CONFERENCE ROOM
3616 S. I – 10 Service Road W., Second Floor
Metairie, Louisiana 70001

MINUTES

MONDAY, December 5, 2016

Authority Board Members in Attendance:

Monica Baltodano-Dubey	Rose Gilbert	Mike Spinato
Bob Bradley	Paula LaCour	Marianne Terrebonne
Rashain Carriere-Williams	Dede Lyman-Redfearn	Logan Williamson
Kevin Centanni	Sal Scalia	

Authority Board Members Absent: None.

Staff in Attendance:

Lisa English Rhoden, Executive Director
Liz Riehl, Attorney
Tammy Valenti, CAA

Guest in Attendance:

Derrick Edwards, Prospective Board Member

The meeting was called to order by Ms. Lyman-Redfearn at 6:01 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda.

A motion was made by Mr. Centanni to adopt the agenda as presented. Seconded by Ms. Carriere-Williams. Passed unanimously.

2. Public Comment.
None.

3. Approval of Minutes.

A motion was made by Mr. Williamson to accept the minutes as presented. Seconded by Ms. Terrebonne. Passed unanimously.

4. Required Approvals Agenda.

A) Asset Protection Monitoring Report – Ms. Lyman-Redfearn opened discussion on the Asset Protection monitoring report sent prior to the meeting. A discussion followed. Mrs. Gilbert pointed out one minor change. Mrs. Gilbert made a motion to accept the Asset Protection monitoring report as amended. Seconded by Mr. Williamson. Passed unanimously.

5. Board Generated Agenda.

A) Executive Director Update – Ms. Rhoden reported as follows:

- Board Member Communication with Elected Officials – Ms. Rhoden asked Ms. Riehl to report to the Board on their communication with elected officials. A discussion followed. Ms. Riehl answered questions of the Board. Ms. Lyman-Redfearn thanked Ms. Riehl for her report.

- LGE Service Area Populations & State General Fund – Ms. Rhoden handed out and reviewed information on population and budget for the ten Local Governing Entities. A discussion followed.

- Office of Behavioral Health Grant Application – Ms. Rhoden updated the Board on a five year Substance Abuse and Mental Health Services Administration grant for a prevention program earmarked to pilot in Jefferson Parish. A discussion followed. Ms. Rhoden reported she will be meeting with the Louisiana Department of Health in January to get more details.

- 1500 River Oaks West Update – Ms. Rhoden reported the renovation of 1500 River Oaks Rd., W. is ahead of schedule at this time. She stated a site visit was conducted last week and progress is moving ahead nicely. A discussion followed.

- Screening for Urgency of Need (SUN) – Ms. Rhoden updated the Board on the status of the SUN process. A discussion followed.

B) Policy Review – Chairperson’s Role – Ms. Lyman-Redfearn opened discussion to the Chairperson’s Role policy. A discussion followed. Mrs. Gilbert made motion to change number 2-B, second sentence to read: Therefore, the chairperson, as an individual, has no supervisory authority over the Executive Director. Seconded by Mr. Centanni. Passes unanimously.

Vice-Chairperson’s Role – Ms. Lyman-Redfearn opened discussion regarding the Vice-Chairperson’s Role policy. A discussion followed. There were no changes to this policy.

C) Conflict of Interest Questionnaire – Ms. Valenti reminded Board members who had not already turned in their questionnaires to do so after the meeting.

D) JeffCare Update – Ms. Carriere-Williams reported JeffCare will be having a fund raiser on Wednesday, December 7th at Semolina’s in Clearview Mall. She stated to please present the flyer so JeffCare will receive a percentage of the sale. Ms. Carriere-Williams stated there is an opening on the JeffCare Board and they are accepting applications for a prospective member who also receives services from the health center. A discussion followed.

E) Board Linkage Update – None.

F) 2017 Yearly Agenda Planning – Ms. Lyman-Redfearn opened discussion on the 2017 Yearly Agenda submitted prior to the meeting. After review and discussion, Mrs. Gilbert made a motion to accept the 2017 Yearly Agenda as presented. Seconded by Mr. Williamson. Passed unanimously.

G) Executive Session – Personnel Issue – A motion was made by Mr. Williamson to enter into Executive Session to discuss a personnel issue. Seconded by Ms. Carriere-Williams. Passed unanimously. (7:50 p.m.) The Board returned to Regular Session at 8:35 p.m. A motion was made by Mrs. Gilbert to give authority to the Board Chairperson, Ms. Lyman-Redfearn, to meet with the Executive Director, Ms. Rhoden, to begin contract negotiations in line with the terms provided by the Board. Seconded by Mr. Williamson. Passed unanimously.

6. Announcements.

A) Board Generated Items – None.

B) Next Board meeting – The next meeting will be held on **Monday, January 9, 2017, 6 p.m., JPHSA East Bank Facility, 3616 S. I-10 S. Road, W., JPHSA Board Conference Room, Metairie, LA 70001.**

7. Adjournment.

The Board meeting was adjourned at 8:36 p.m. by a motion made by Ms. Baltodano-Dubey. Seconded by Ms. Carriere-Williams. Passed unanimously.



DEDE LYMAN-REDFEARN, JPHSA Chairperson